

**TSCI 5077**  
**Practicum in Translational Science**

**Spring 2017**

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**CLASS DAYS and TIME:** Determined by each *individualized plan of student activities* as approved by Dr. McManus.

**CLASSROOM:** Based on the location of each *individualized planned student activities* as approved by Dr. McManus.

**COURSE DIRECTOR:** Linda M. McManus, PhD

**OFFICE LOCATION and HOURS:** MED 4.420A, Monday – Friday (8:00 am – 5:00 pm by appointment)

**EMAIL:** [mcmanus@uthscsa.edu](mailto:mcmanus@uthscsa.edu)

**TELEPHONE:** 210-567-0509

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**READ THIS DOCUMENT CAREFULLY – YOU ARE RESPONSIBLE FOR ITS CONTENTS**

**COURSE DESCRIPTION AND OBJECTIVES**

This elective course provides an opportunity for participation in unique clinical and translational research activities that are highly individualized for each student on the basis of prior experience and research interests.

**Pre-requisites** – Approval by Dr. Linda McManus.

**Semester credit hours** – 1.0 – 3.0 SCH

**COURSE ORGANIZATION**

**Course format:**

This course will consist of:

- Meeting personally with Dr. Linda McManus for the purpose of planning and monitoring of planned activities
- Completing practicum activities
- Completing practicum forms and submitting the Student Planned Activity Form within the first week of the course start date. Thereafter, completion and submission of the Monthly Student Activities form within the first week of each month throughout the semester.

**Practicum Activities and Expectations for completion of the 48 – 144 contact hours approved by Dr. Linda McManus:**

The translational science training activities will be approved on an individual basis in consultation with Dr. Linda McManus prior to the beginning of the term. Thereafter, the student will prepare a completed monthly activity form and submit it to Dr. McManus within the first week of the proceeding month. Depending on the number of semester credit hours (1-3 SCH) planned, 48 – 144 contact hours of approved translational science training activities are required to fulfill the requirement for this course.

**Materials:**

Based on the requirements of the individual student's planned activities as approved by Dr. Linda McManus.

**Computer Requirements:**

Students are required to have a laptop computer that can connect to and operate over a wireless network.

Software required:

- Microsoft Office Suite (A personal copy of the latest version can be purchased at The UTHSCSA bookstore at student pricing with a student ID)

Laptops with an Apple based Operating System must be able to also operate using a Windows based Operating System. It may be necessary to purchase Windows (student pricing available at The UTHSCSA bookstore with a student ID) and virtualization software.

All laptops will connect to The UTHSCSA network *via* the HSCwave broadcast wireless connection. Authentication for wireless use is based on The UTHSCSA domain username and password.

Verification of proper operation **prior** to the start of class is highly recommended.

Assistance is available thru the IMS Service Desk

- Telephone: (567-7777)
- E-mail ([ims-servicedesk@uthscsa.edu](mailto:ims-servicedesk@uthscsa.edu))

Assistance is also available at the IMS Student Support Center (ALTC 106).

**Reading Assignments** – Reading assignments will be based on the requirements of the individual student's planned activities as approved by Dr. Linda McManus.

**ATTENDANCE**

The student must complete 48 – 144 contact hours of their practicum planned activities and provide a monthly report of activities for approval by Dr. McManus.

**Absence for Religious Observance:**

Students requesting an excused absence for religious holidays should follow the guidelines outlined in the UT Health Science Center Catalog.

**TEXTBOOKS**

Textbooks are not required; unless required for the student's individual planned activities.

## **GRADING POLICIES AND EXAMINATION PROCEDURES**

Completion of 48 – 144 contact hours of the student’s planned activities as approved by Dr. McManus along with submission of the monthly Student Activities form.

### **Grading System**

The grading will be conducted on a pass fail basis and all assignments need a Satisfactory in order to pass the course.

S = Satisfactory     U = Unsatisfactory

## **REQUESTS FOR ACCOMODATIONS FOR *DISABILITIES***

In accordance with policy 4.2.3, **Request for Accommodation Under the ADA and the ADA Amendments Act of 2008 (ADAAA)**, any student requesting accommodation must submit the appropriate request for accommodation under the American with Disabilities Act (ADA, form 100). To his/her appropriate Associate Dean of their School and a copy to the ADA Coordinator. Additional information may be obtained at <http://uthscsa.edu/eeo/request.asp>.

## **ACADEMIC INTEGRITY AND PROFESSIONALISM**

Any student who commits an act of academic dishonesty is subject to discipline as prescribed by the UT System Rules and Regulations of the Board of Regents. Academic dishonesty includes, but is not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an exam for another person, signing attendance sheets for another student, and any act designed to give unfair advantage to a student or the attempt to commit such an act. Additional information may be obtained at

<http://catalog.uthscsa.edu/generalinformation/generalacademicpolicies/academicdishonestypolicy/>

## **TITLE IX AT UTHSCSA**

### **Title IX Defined:**

Title of the Education Amendments of 1972 is a federal law that prohibits sex discrimination in education. It reads “no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

### **University of Texas Health Science Center San Antonio’s Commitment:**

University of Texas Health Science Center San Antonio (UTHSCSA) is committed to maintaining a learning environment that is free from discriminatory conduct based on gender. As required by Title IX, UTHSCSA does not discriminate on the basis of sex in its education programs and activities, and it encourages any student, faculty, or staff member who thinks that he or she has been subjected to sex discrimination, sexual harassment (including sexual violence) or sexual misconduct to immediately report the incident to the Title IX Director.

In an emergency, victims of sexual abuse should call 911. For non-emergencies, they may contact UPD at 210-567-2800. Additional information may be obtained at <http://students.uthscsa.edu/titleix/>

## **E-MAIL POLICY**

Every student is issued a University “LiveMail” e-mail address and account at the time when the student first enrolls. As a standing University Policy, only the students' University “LiveMail” e-mail address shall be used for any electronic institutional communications of an official nature.

## **USE OF RECORDING DEVICES**

Recording of any activities in this course by any means, *e.g.*, video, audio, etc., is not permitted unless approved by the instructor or required for compliance with the American with Disabilities Act (ADA).

## **ELECTRONIC DEVICES**

Cell phones, pagers, etc. should be turned to vibrate during learning activities. Computers and electronic tablets are allowed only for participating in learning activities (*e.g.*, viewing slides presented in lecture or conference materials). No texting, tweeting, e-mailing, web-surfing, gaming, or any use of electronic devices that is not directly connected with classroom activities is permitted.